

**To:** McGrath, Shaun[McGrath.Shaun@epa.gov]  
**Cc:** Thomas, Deb[thomas.debrah@epa.gov]  
**From:** Heffernan, Daniel  
**Sent:** Wed 10/12/2016 8:57:01 PM  
**Subject:** FY16 RA accomplishments narrative  
McGrath FY 2016 Self Assessment Oct 2016.docx

Shaun,

The attached document includes proposed language for the accomplishments narrative section (see pages 7&8) of your FY16 Executive Performance Agreement. Please let me know if I can be of further assistance.

Sincerely,

Danny Heffernan

U.S. EPA Region 8

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